

Advisory Board Statutes of the Czech National Corpus

Effective as of 1st April 2018

Advisory Board

The Advisory Board is a permanent body of the Czech National Corpus (CNC) research infrastructure. The Advisory Board monitors the scientific quality of the project, articulates users' needs and requests, and provides feedback concerning short-term and long-term strategy decisions.

In addition to its function as an Advisory Board of the CNC research infrastructure, the Advisory Board also takes on the role of an opponent group in the projects that result from the multi-source funding of the Research Infrastructures in the Czech Republic. This Advisory Board Statutes of the CNC thus relates also to the Opponent Group wherever appropriate.

The Advisory Board has seven members. They are appointed by the person responsible for CNC research infrastructure (Project Head) for a two-year term from among international experts in areas covered by CNC activities (especially corpus linguistics, corpus design, language variability, computational linguistics and digital humanities) and important institutional CNC users who can provide valuable feedback on the research and operation of the infrastructure. The Advisory Board membership is honorary; however, the Advisory Board members are reimbursed for the expenses related to their attendance to the Advisory Board meetings.

Advisory Board Meetings

The Advisory Board meetings take place regularly once a year, in-person and on-site at the premises of the Institute of the Czech National Corpus, Faculty of Arts, Charles University, Prague. The Advisory Board meeting is a full-day forum where the Advisory Board meets project representatives (Project Head and section heads of the infrastructure) to discuss and evaluate the annual progress of the CNC. At the first Advisory Board meeting of each new term, its members also elect a Chair who represents the Advisory Board for the whole term.

The Advisory Board meeting includes a presentation delivered by the Project Head containing a summary of the development and achievements of the CNC in the past year as well as a future outlook. The presentation is made available to the Advisory Board at least two weeks prior to the meeting. It is typically supplemented by additional presentations of other CNC team members on topics especially relevant in the given period of time and/or topics requested by the Advisory Board. The presentations are followed by an open discussion led by the Chair.

After the meeting, the Project Head provides the Advisory Board with the minutes covering all relevant themes, opinions and objections of individual Advisory Board members raised during the discussion. Finally, the minutes are approved by the Advisory Board and can subsequently be used for project evaluation purposes.